

PROCUREMENT REQUISITION FORM (PRF) for: Goods ___ Services ___ Works ___
PRF title: OFFICE KITCHEN AND CLEANING MATERIALS 2026

#	Goods or service description	Measure	QTY	ITB LOT NUMBER	FIELD OFFICE NAME
		Unit of measure	unit		
1	AL MUDHISH MILK POWDER 400gms	Can	90	LOT 1	DODOMA
2	VELVEX TOILET PAPER ROLLER	packet	80	LOT 1	DODOMA
3	FIRST CHOICE FULL CREAM MILK	pc	30	LOT 1	DODOMA
4	VELVEX HANDTISSUE	pc	250	LOT 1	DODOMA
5	TOILET TOWEL/TISSUE	roller	40	LOT 1	DODOMA
6	HIMALAYA WIPES	pc	5	LOT 1	DODOMA
7	TOMATO SOUCE PEPTAN	bottle	5	LOT 1	DODOMA
8	AFRICAFAE 100GM	can	45	LOT 1	DODOMA
9	AFRICAPRIDE TEA BAGS -50GM	packet	27	LOT 1	DODOMA
10	BROOM	pc	5	LOT 1	DODOMA
11	GLOVES PACKET	packet	1	LOT 1	DODOMA
12	TARMOL CLEANING LIQUID SOAP	5lts	6	LOT 1	DODOMA
13	AFCO ZAP BLEACH 5LTS	5lts	3	LOT 1	DODOMA
14	HOBBY HANDWASH 3LT ASST	3LT	4	LOT 1	DODOMA
15	TBP IRON SCRUBBING BRUSH	PCS	5	LOT 1	DODOMA
16	SCORING PAD	PCS	5	LOT 1	DODOMA
17	STERLING WINDOW CLEANER 750 ML/80	PCS	3	LOT 1	DODOMA
18	FLAMINGO AIR FRESHNER 220 GM	PCS	3	LOT 1	DODOMA
19	WASTE DISPOSAL BAGS	PACK	2	LOT 1	DODOMA
20	WATER GLASS SET	SET	2	LOT 1	DODOMA
21	TEA CUPS	SET	1	LOT 1	DODOMA
22	FOLK SET	SET	1	LOT 1	DODOMA
23	TEA SPOON	SET	1	LOT 1	DODOMA
24	PLATE	SET	2	LOT 1	DODOMA
25	KENWOOD COFFEE MACHINE	PCS	1	LOT 1	DODOMA
26	CLEANING CLOTH DUSTER	PCS	5	LOT 1	DODOMA
27	VIM	PCS	5	LOT 1	DODOMA
28	MOPPER	PCS	5	LOT 1	DODOMA
29	MANGO PICKLE	PCS	3	LOT 1	DODOMA
30	JET DISHWASHLIQUID SOAP	5lts	10	LOT 1	DODOMA
1	AL MUDHISH MILK POWDER 400gms	Can	15	LOT 2	MOROGORO
2	VELVEX TOILET PAPER ROLLER	packet	20	LOT 2	MOROGORO
3	FIRST CHOICE FULL CREAM MILK	pc	0	LOT 2	MOROGORO
4	VELVEX HANDTISSUE	pc	24	LOT 2	MOROGORO
5	TOILET TOWEL/TISSUE	roller	10	LOT 2	MOROGORO
6	HIMALAYA WIPES	pc	1	LOT 2	MOROGORO
7	TOMATO SOUCE PEPTAN	bottle	1	LOT 2	MOROGORO
8	AFRICAFAE 100GM	can	9	LOT 2	MOROGORO
9	AFRICAPRIDE TEA BAGS -50GM	packet	5	LOT 2	MOROGORO
10	BROOM	pc	3	LOT 2	MOROGORO
11	GLOVES PACKET	packet	1	LOT 2	MOROGORO
12	TARMOL CLEANING LIQUID SOAP	5lts	3	LOT 2	MOROGORO
13	JET DISHWASHLIQUID SOAP	5lts	3	LOT 2	MOROGORO
14	SPICES (CARDAMON,CINAMON,GINGER,TUMERIC,CLOVES Etc)	Cans	4	LOT 2	MOROGORO
1	AL MUDHISH MILK POWDER 400gms	Can	50	LOT 3	SINGIDA
2	VELVEX TOILET PAPER ROLLER	packet	40	LOT 3	SINGIDA
3	GINGER POWDER	pc	30	LOT 3	SINGIDA
4	SUGAR	kg	50	LOT 3	SINGIDA
5	HONEY	pc	25	LOT 3	SINGIDA
6	SINAMON POWDER	pc	30	LOT 3	SINGIDA
7	VELVEX HANDTISSUE	pc	24	LOT 3	SINGIDA
8	TOILET TOWEL/TISSUE	roller	15	LOT 3	SINGIDA
9	HIMALAYA WIPES	pc	10	LOT 3	SINGIDA
10	TOMATO SOUCE PEPTAN	bottle	6	LOT 3	SINGIDA
11	AFRICAFAE 100GM	can	30	LOT 3	SINGIDA
12	AFRICAPRIDE TEA BAGS -50GM	packet	15	LOT 3	SINGIDA

13	BROOM	pc	4	LOT 3	SINGIDA
14	GLOVES PACKET	packet	4	LOT 3	SINGIDA
15	TARMOL CLEANING LIQUID SOAP	5lts	6	LOT 3	SINGIDA
16	JET DISHWASHLIQUID SOAP	5lts	5	LOT 3	SINGIDA
17	ARO	bottle	10	LOT 3	SINGIDA
18	GLASS CLEANER	PC	10	LOT 3	SINGIDA
19	DRINKING WATER	20LTS	250	LOT 3	SINGIDA
20	MILO	TIN	25	LOT 3	SINGIDA
1	KITULO/MO MASAFI/DEW DROP DRINKING WATER	18/20 LTS	80	LOT 4	MBEYA
2	VIVA KITCHEN TOWELS	Pair	10	LOT 4	MBEYA
3	VELVETX TOILET PAPER	Dzn	11	LOT 4	MBEYA
4	KILOMBERO SUGAR	Kg	25	LOT 4	MBEYA
5	KILIMANJAROTEA BAGS	Box	20	LOT 4	MBEYA
6	AFRICAFA COFFEE gm 50	Pcs	5	LOT 4	MBEYA
7	DEX (Cleaning detergent)	LT	10	LOT 4	MBEYA
8	AIR FRESHNER	Pc	3	LOT 4	MBEYA
9	HAND WASHING SOAP	Pc	6	LOT 4	MBEYA
10	BISCUITS	Pc	16	LOT 4	MBEYA
11	ACE (Dish washing detergent)	Pc	3	LOT 4	MBEYA
12	AL MUDHISH MILK POWDER 400gms	can	8	LOT 4	MBEYA
13	VASELINE (240 ml)	Pc	2	LOT 4	MBEYA
14	STILL WIRE	Pc	4	LOT 4	MBEYA
15	Dish washing sponge	Dzn	1	LOT 4	MBEYA
16	GARBAGE BAGS	Dzn	6	LOT 4	MBEYA
17	HAND GLOVES	Packets	2	LOT 4	MBEYA
18	BROOMS	Pc	2	LOT 4	MBEYA
19	MOPPER	Pc	2	LOT 4	MBEYA
20	SWEETS/FRESH	Packets	6	LOT 4	MBEYA
21	TOMATO SAUCE	Pc	2	LOT 4	MBEYA
22	BLUE BAND (500 gm)	Pc	2	LOT 4	MBEYA
23	HONEY	LT	5	LOT 4	MBEYA
24	SWEETS	PC	6	LOT 4	MBEYA
25	DRINKING WATER (250 ml)	Ctn	20	LOT 4	MBEYA
26	TISSUE (NAPKINS)	Ctn	4	LOT 4	MBEYA
27	SOFT CARE WIPES	PC	12	LOT 4	MBEYA
28	SPOONS	Dzn	1	LOT 4	MBEYA
1	AL MUDHISH MILK POWDER 400gms	Can	10	LOT 5	ZANZIBAR
2	VELVEX TOILET PAPER ROLLER	packet	10	LOT 5	ZANZIBAR
3	FIRST CHOICE FULL CREAM MILK	pc	6	LOT 5	ZANZIBAR
4	VELVEX HANDTISSUE	pc	24	LOT 5	ZANZIBAR
5	TOILET TOWEL/TISSUE	roller	10	LOT 5	ZANZIBAR
6	HIMALAYA WIPES	pc	1	LOT 5	ZANZIBAR
7	TOMATO SOUCE PEPTAN	bottle	1	LOT 5	ZANZIBAR
8	AFRICAFA 100GM	can	5	LOT 5	ZANZIBAR
9	AFRICAPRIDE TEA BAGS -50GM	packet	3	LOT 5	ZANZIBAR
10	BROOM	pc	2	LOT 5	ZANZIBAR
11	GLOVES PACKET	packet	1	LOT 5	ZANZIBAR
12	TARMOL CLEANING LIQUID SOAP	5lts	1	LOT 5	ZANZIBAR
13	JET DISHWASHLIQUID SOAP	5lts	1	LOT 5	ZANZIBAR
				LOT 5	ZANZIBAR

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: OFFICE STATIONARIES 2026

#	Goods or service description	unit	QTY	MODEL/BRAND/SIZE WHERE APPLICABLE	ITB LOT NUMBER	FIELD NAME
1	RIM PAPER	box	3	MONDI/DOUBLE A	LOT 1	DODOMA
2	PEN	box	5	NATARAJ	LOT 1	DODOMA
3	PENCIL	box	2	NATARAJ	LOT 1	DODOMA
4	RUBBER	PC	5		LOT 1	DODOMA
5	ENVELOP A3	PC	100		LOT 1	DODOMA
6	ENVELOP A4	PC	100		LOT 1	DODOMA
7	ENVELOP A5	PC	100		LOT 1	DODOMA
8	FLIP CHARTS	Rolls	10		LOT 1	DODOMA
9	Sticky Notes	Dozen	20		LOT 1	DODOMA
10	Masking tape	Bundles	3		LOT 1	DODOMA
11	FLIP CHART STAND	PC	1		LOT 1	DODOMA
12	BOX FILE- BIG SIZE	PCS	5		LOT 1	DODOMA
13	SPRING FILES	PCS	20		LOT 1	DODOMA
14	PLASTIC PUNCHED TRANSPARENT FILE	DOZEN	2		LOT 1	DODOMA
15	REPORT FILES	DOZEN	2		LOT 1	DODOMA
16	C-EXV 59 TONER- for CANON PRINTER	PCS	2		LOT 1	DODOMA
17	LASERJET, 230A-M,Y,C, and K Toners for Colored Printer	SET	2		LOT 1	DODOMA
18	GLUE STICKY	PCS	10		LOT 1	DODOMA
19	SONY ALKALINE BATTERY AA*2	DOZEN	20		LOT 1	DODOMA
20	CORRECTION PEN, WHITE OUT	BOX	1		LOT 1	DODOMA
1	RIM PAPER	box	10	MONDI/DOUBLE A	LOT 2	MOROGORO
2	PEN	box	5	NATARAJ	LOT 2	MOROGORO
3	PENCIL	box	2	NATARAJ	LOT 2	MOROGORO
4	RUBBER	PC	20		LOT 2	MOROGORO
5	ENVELOP A3	PC	20		LOT 2	MOROGORO
6	ENVELOP A4	PC	20		LOT 2	MOROGORO
7	ENVELOP A5	PC	20		LOT 2	MOROGORO
1	RIM PAPER	box	50	MONDI/DOUBLE A	LOT 3	SINGIDA
2	PEN	box	20	NATARAJ	LOT 3	SINGIDA
3	PENCIL	box	10	NATARAJ	LOT 3	SINGIDA
4	RUBBER	PC	20		LOT 3	SINGIDA
5	ENVELOP A3	PC	20		LOT 3	SINGIDA
6	ENVELOP A4	PC	20		LOT 3	SINGIDA
7	ENVELOP A5	PC	20		LOT 3	SINGIDA
8	CARTRIDGE LASER JET	PC	8	HP 151A & 59A CF259A	LOT 3	SINGIDA
9	CRESTED PAPER	PC	1500		LOT 3	SINGIDA
10	FORM NO 21A	PC	1500		LOT 3	SINGIDA
11	FORM NO 21B	PC	1500		LOT 3	SINGIDA
12	COLOR LASER JET PRO MFP 4303dw	PC	5	HP 230A	LOT 3	SINGIDA
13	VILLAGE REGISTRATION BOOK FOR CCR0	PC	5		LOT 3	SINGIDA
14	NOTEBOOK	DZ	50	SHORT HAND (RAINBOW LINE)	LOT 3	SINGIDA
15	FLIPCHATS	PC	30		LOT 3	SINGIDA
16	MARKER PEN	BOX	25		LOT 3	SINGIDA
17	MASK TAPE	PC	20		LOT 3	SINGIDA
18	MANILA CARD	PC	20		LOT 3	SINGIDA
19	BOX FILES	Dzn	3	ALDA RODO/MOBEI SON	LOT 3	SINGIDA
1	RIM PAPER	box	6	MONDI/DOUBLE A	LOT 4	MBEYA
2	PEN	box	3	NATARAJ	LOT 4	MBEYA
3	PENCIL	box	3	NATARAJ	LOT 4	MBEYA
4	RUBBER	PC	5	NATARAJ	LOT 4	MBEYA
5	SHARPENER	PC	5	NATARAJ	LOT 4	MBEYA
6	ENVELOP A3	PC	50	KIFARU/FIVE STAR	LOT 4	MBEYA
7	ENVELOP A4	PC	200	KIFARU/FIVE STAR	LOT 4	MBEYA
8	ENVELOP A5	PC	50	KIFARU/FIVE STAR	LOT 4	MBEYA
9	ENVELOP A6	PC	100	KIFARU/FIVE STAR	LOT 4	MBEYA
10	EPSON INK-L3150	PC	4		LOT 4	MBEYA
11	STAPLE PINS-24/6	box	1	KANGAROO	LOT 4	MBEYA
12	MARKER PENS	box	5	SNOWMAN	LOT 4	MBEYA
13	WHITE BOARD MARKERS	box	5		LOT 4	MBEYA
14	BOX FILES	Dzn	2	ALDA RODO/MOBEI SON	LOT 4	MBEYA
15	MANILA CARDS	Bundle	4		LOT 4	MBEYA
16	STICK NOTES	Bundle	4		LOT 4	MBEYA
17	GLUE STICK	Dzn	1	M&G	LOT 4	MBEYA
18	MASKIN TAPE	Dzn	1		LOT 4	MBEYA
19	SELLO TAPE	Dzn	0.5		LOT 4	MBEYA
20	NOTE BOOKS	Dzn	10	SHORT HAND (RAINBOW LINE)	LOT 4	MBEYA
21	RULERS	Pcs	5		LOT 4	MBEYA
22	EXTENSION CABLES	Pcs	5	TRONIC	LOT 4	MBEYA
1	RIM PAPER	box	10	MONDI/DOUBLE A	LOT 5	ZANZIBAR
2	PEN	box	5	NATARAJ	LOT 5	ZANZIBAR
3	PENCIL	box	2	NATARAJ	LOT 5	ZANZIBAR
4	RUBBER	PC	20		LOT 5	ZANZIBAR
5	ENVELOP A3	PC	20		LOT 5	ZANZIBAR
6	ENVELOP A4	PC	20		LOT 5	ZANZIBAR
7	ENVELOP A5	PC	20		LOT 5	ZANZIBAR
1	RIM PAPER	box	2	MONDI/DOUBLE A	LOT 6	KATAVI
2	PEN	box	1	NATARAJ	LOT 6	KATAVI
3	NOTE BOOKS	Dzn	10	SHORT HAND (RAINBOW LINE)	LOT 6	KATAVI
4	EXTENSION CABLES	PC	1	TRONIC	LOT 6	KATAVI
5	STICK NOTE	Pcs	10		LOT 6	KATAVI
6	VISITOR BOOK	Pc	1		LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods____Services____Works____

PRF title: COMPUTER EQUIPMENT 2026

#	Goods or service description	Measure	QTY	MODEL/BRAND IF APPLICABLE	Is Warrant required?(YES/NA), If YES, indicate minimum years	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit				
1	HP Probook laptop 440 G11,14inch,WINDOWS 11 Pro,Intel Core Untra 7.16GB RAM,512GB	Pc	1	HP ProBook	1 year	LOT 1	DODOMA
1	HP Probook laptop 440 G11,14inch,WINDOWS 11 Pro,Intel Core Untra 7.16GB RAM,512GB	Pc		HP ProBook	1 year	LOT 2	MOROGORO
1	EPSON PROJECTOR		1		1 year	LOT 3	SINGIDA
2	HP Probook laptop 440 G11,14inch,WINDOWS 11 Pro,Intel Core Untra 7.16GB RAM,512GB	Pc	1		1 year	LOT 3	SINGIDA
3	CHOMOKA Plus mobile phones	Pc	100	Samsung Galaxy A16, 6.7", 4GB RAM+128GB (Dual SIM), 5000mAh	1Year	LOT 3	SINGIDA
1	HP Probook laptop 440 G11,14inch,WINDOWS 11 Pro,Intel Core Untra 7.16GB RAM,512GB	Pc	2	HP ProBook	1 year	LOT 4	MBEYA
2	Mouse (HP)	Pc	6	HP		LOT 4	MBEYA
3	Mouse Pads	Pc	6			LOT 4	MBEYA
4	Flash Disks	Pc	6			LOT 4	MBEYA
1	HP Probook laptop 440 G11,14inch,WINDOWS 11 Pro,Intel Core Untra 7.16GB RAM,512GB	Pc	1	HP ProBook	1 year	LOT 6	KATAVI
2	Mouse Pad (HP/Dell)	Pc	1	Logitech		LOT 6	KATAVI
3	Flash Disks	Pc	1	SanDisk Extreme Pro		LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods____ Services__ Works____

PRF title: VEHICLE TYRES 2026

#	Goods or service description	Measure	QTY	MODEL/BRAND IF APPLICABLE	ITB LOT NUMBER	FIELD NAME
		<i>Unit of measure</i>	<i>unit</i>	<i>TZS</i>		
1	VEHICLE TYRES	Pc	8	BF GOODRICH, SIZE 225 60/R16	LOT 1	DODOMA
1	VEHICLE TYRES	Pc	20	BF GOODRICH, LT, 245/70R17	LOT 2	MOROGORO
1	VEHICLE TYRES	Pc	20	BF GOODRICH ALL TERRAIN, LT SIZE 265/65 R17	LOT 3	SINGIDA

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: VEHICLE REPAIR, MAINTENANCE AND SPARE PARTS 2026

#	Goods or service description	Measure	QTY	MODEL/BRAND IF APPLICABLE	VEHICLE MAKE AND MODEL	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit	TZS			
1	Oil	lts	44	BP	NISSANI PATROL	LOT 1	DODOMA
2	Oil Filter	PC	8	GUNION	NISSANI PATROL	LOT 1	DODOMA
3	Brak pads	PC	4	NISSAN	NISSANI PATROL	LOT 1	DODOMA
4	Battery	PC	1	AMALON	NISSANI PATROL	LOT 1	DODOMA
5	Air cleaner	PC	1	NISSAN	NISSANI PATROL	LOT 1	DODOMA
6	Diesel Filter	PC	4	NISSAN	NISSANI PATROL	LOT 1	DODOMA
7	Wheel bearings	PC	1	NISSAN	NISSANI PATROL	LOT 1	DODOMA

1	Oil	lts	10	TOTAL 20W40	TOYOTA HILUX REVO D/CABIN	LOT 2	MOROGORO
2	Oil Filter	PC	1	TOYOTA	TOYOTA HILUX REVO D/CABIN	LOT 2	MOROGORO
3	Brak pads	PC	4	FRONT AND REAR	TOYOTA HILUX REVO D/CABIN	LOT 2	MOROGORO
4	Battery	PC	1	CLODIRE N90	TOYOTA HILUX REVO D/CABIN	LOT 2	MOROGORO
5	Oil	lts	12	TOTAL 20W40	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
6	Oil Filter	PC	1	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
7	Brak pads	PC	4	FRONT AND REAR	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
8	Battery	PC	1	CLODIRE N90	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
9	Diesel Filter	PC	1	TOTAL 20W40	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
10	Air Cleaner	PC	1	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
11	Waiper	PC	2	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
12	Arm Bush-Kubwa	PC	2	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
13	Arm Bush-Ndogo	PC	4	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
14	Shock-up bush	PC	12	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
15	Stabilizer Bush	PC	4	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
16	Stabilizer Link Nyuma	PC	2	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO
17	Brake Fluid	lts	1	TOYOTA	TOYOTA LANDCRUISER HARDTOP	LOT 2	MOROGORO

1	Oil	lts	200	TOTAL 20W40	TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
2	Oil Filter	PC	24	TOYOTA	TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
3	Brak pads	PC	24	FRONT AND REAR	TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
4	Battery	PC	16	CLODIRE N90	TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
5	Diesel filter	PC	24		TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
6	AC cleaner	PC	21		TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
7	Air cleaner	PC	20		TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
8	Cabin cover	PC	2		TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA
9	Shockup	PC	4	NISSAN	NISSANI PATROL	LOT 3	SINGIDA
10	Armbush front & rear	pc	12	NISSAN	NISSANI PATROL	LOT 3	SINGIDA
11	Brake shoe	PC	2	TOYOTA	TOYOTA HILUX REVO D/CABIN	LOT 3	SINGIDA

1	Engine Oil	lts	48	CASTRO 20W50	TOYOTA KLUGER	LOT 4	MBEYA
2	Oil Filter	PC	10	TOYOTA	TOYOTA KLUGER	LOT 4	MBEYA
3	Break pads	PC	24	FRONT AND REAR	TOYOTA KLUGER	LOT 4	MBEYA
4	Battery	PC	1	CHLORIDE N50	TOYOTA KLUGER	LOT 4	MBEYA
5	Gear Box Oil	lts	18		TOYOTA KLUGER	LOT 4	MBEYA
6	AC Air Cleaner	PC	6	TOYOTA	TOYOTA KLUGER	LOT 4	MBEYA
7	Air Cleaner helmet	PC	5	TOYOTA	TOYOTA KLUGER	LOT 4	MBEYA
8	Break Master Cylinder	PC	1	TOYOTA	TOYOTA KLUGER	LOT 4	MBEYA
9	Seat Cover	PC	6		TOYOTA KLUGER	LOT 4	MBEYA
10	Air Freshner	PC	3		TOYOTA KLUGER	LOT 4	MBEYA
11	Wheel Alignment				TOYOTA KLUGER	LOT 4	MBEYA

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: HOTEL ACCOMODATION AND CONFERENCE PACKAGE 2026

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery <i>Name the site place the delivery service to be provided</i>	Eligibility criteria (for further information refer tender document)	ITB LOT NUMBER	FIELD NAME
1	Conference package	pax	100	Meeting room should be equipped with AC,WiFi and able to accommodate minimum 100 pax	DODOMA CITY	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 1	DODOMA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	DODOMA CITY	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 1	DODOMA
1	Conference package	pax	100	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	Morogoro Town	e.g. Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
3	Conference package	pax	100	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	Morogoro DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
3	Conference package	pax	100	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	Mvomero DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
3	Conference package	pax	100	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	Ulanga DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
3	Conference package	pax	100	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	Malinyi DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Morogoro Town	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Morogoro DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Mvomero DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Ulanga DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Malinyi DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 2	MOROGORO
1	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	SINGIDA MC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
1	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	Manyoni DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
1	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	Iramba DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
1	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	Barida DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
3	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	Meatu DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
3	Conference package	pax	800	Meeting room should be equipped with AC,WiFi,Flipcharts, notebooks, pen, at least to be able to accommodate minimum 100 pax	Maswa DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	SINGIDA MC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Manyoni DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Iramba DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Barida DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Meatu DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Maswa DC	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 3	SINGIDA
1	Conference package	100		Meeting room should be equipped with AC,WiFi and able to accommodate minimum 100 pax	Mbeya	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 4	MBEYA
2	Accommodation for project guests (bead and breakfast)	780		Able to offer standard accommodation plus AC and Internet Connection (WiFi)	Mbeya	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 4	MBEYA
1	Conference package	pax	300	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	UNGUJA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 5	ZANZIBAR
1	Conference package	pax	300	e.g. At least 2 start hotel and Meeting room should be equipped with AC,WiFi and able to accommodate minimum 300 pax	PEMBA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 5	ZANZIBAR
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	UNGUJA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 5	ZANZIBAR
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	PEMBA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 5	ZANZIBAR
1	Conference package	pax	80	Meeting room should be equipped with AC,WiFi and able to accommodate minimum 80 pax	KATAVI	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 6	KATAVI
1	Conference package	pax	80	Meeting room should be equipped with AC,WiFi and able to accommodate minimum 80 pax	RUKWA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 6	KATAVI
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	KATAVI	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 6	KATAVI
2	Accommodation for project guests (bead and breakfast)	pax	Min 3,Max 20	Able to offer standard accommodation plus AC and Internet Connection (WiFi)	RUKWA	Business licence,tax clearance, registered with Drugs and Food Authority,Hotel and Tourism Authority etc	LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: CATERING SERVICES 2026

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	Eligibility criteria(for further information refer tender document)	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit		Name the place the delivery/service to be provided			
1	Catering services	pax	50	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	DODOMA CITY	Business licence,tax clearance, registered with Drugs and Food Authority	LOT 1	DODOMA
1	Catering services	people	500	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Morogoro Town	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 2	MOROGORO
2	Catering services	people	500	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Morogoro DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 2	MOROGORO
3	Catering services	people	500	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Mvomero DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 2	MOROGORO
4	Catering services	people	500	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Ulanga DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 2	MOROGORO
5	Catering services	people	500	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Maliyil DC	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 2	MOROGORO
1	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	SINGIDA MC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
2	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Manyoni DC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
3	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Iramba DC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
4	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Barida DC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
5	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Meatu DC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
6	Catering services	pax	800	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Maswa DC	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 3	SINGIDA
1	Catering services	pax	300	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	Mbaya	Business licence,tax clearance, EFD receipt and registered with Drugs and Food Authority	LOT 4	MBEYA
1	Catering services	pax	300	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	UNGUJA	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 5	ZANZIBAR
2	Catering services	pax	300	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	PEMBA	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 5	ZANZIBAR
1	Catering services	pax	150	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	KATAVI	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 6	KATAVI
2	Catering services	pax	150	Break fast and lunch + 2 bottle of water 500mls (BIDDER SHALL BE REQUIRED TO SUBMIT MENU DURING SUBMISSION OF OFFER /TENDER)	RUKWA	e.g. Business licence,tax clearance, registered with Drugs and Food Authority	LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods ___ Services ___ Works ___

PRF title: PRINTING 2026

#	Goods or service description	Measure	QTY	Additional Information	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit			
1	Designing and Printing of Banners,	PC	4	85cm x 200cm Size A3,A4,A5	LOT 1	DODOMA
2	Designing and Printing flyers	PC	200	Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 1	DODOMA
3	Printing and designing of T-Shirts (Polo and round next in short and long sleeves)	PC	100	XXXL, XXL, L, M, Black and white	LOT 1	DODOMA
4	Designing and Printing of stickers	PC	30	80gsm to 135gms	LOT 1	DODOMA
1	Printing and designing of T-Shirts (Polo and round next in short and long sleeves)	pax	250	XXXL, XXL, L, M, Black and white	LOT 3	SINGIDA
2	Designing and printing of banners wall banner		8		LOT 3	SINGIDA
3	Designing and printing of banners roll-up banner		8			SINGIDA
4	Designing and printing of Fact sheet for theproject		2000	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 3	SINGIDA
5	Recipe book for Nutritional aspects		100	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 3	SINGIDA
6	Training manual on nutritional aspects		2000	Size A3,A4,A5 100gsm, 80gsm	LOT 3	SINGIDA
7	Designing and printing of certificates- KH club member graduates.	pax	500		LOT 3	SINGIDA
1	Printing and designing of posters	Pc	200	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm	LOT 4	MBEYA
2	Printing and designing of flyers	Pc	500	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 4	MBEYA
3	Printing and designing of brochures	Pc	500	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 4	MBEYA
4	Printing and designing of banners	Pc	5	85cm x 200cm	LOT 4	MBEYA
5	Printing and designing of T-Shirts (Polo and round next in short and long sleeves)	Pc	300	XXXL, XXL, L, M, various colors	LOT 4	MBEYA
6	Printing and designing of Calenders and Notebooks	Pc	100		LOT 4	MBEYA
7	Designing and printing of promotional material	PC	200	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 2	MBEYA
1	Printing and designing of posters	Pc	100	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm	LOT 6	KATAVI
2	Printing and designing of flyers	Pc	100	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm	LOT 6	KATAVI
3	Printing and designing of brochures	Pc	200	Size A3,A4,A5 Printing materials- 135gsm,100gsm, 80gsm folded and non-folded	LOT 6	KATAVI
4	Printing and designing of banners	Pc	3	85cm x 200cm	LOT 6	KATAVI
5	Printing and designing of T-Shirts (Polo and round next in short and long sleeves)	Pc	100	XXXL, XXL, L, M, Black and white,	LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: CONSULTANCIES 2026

#	Goods or service description	Measure	QTY	Additional Information	Eligibility criteria (for futher information refer to TOR and tender document)	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit				
1	Consultancy		1	pax	Capacity needs for VTCs and facilitate their training through system actors	LOT 1	DODOMA
2						LOT 1	DODOMA
1	Consultancy Service-Project Final Evaluation	Event	1		Consultancy Fee + Travel costs	LOT 2	MOROGORO
2	IT Support Service	Months	12		Consultancy Fee	LOT 2	MOROGORO
3	Security Service	Months	12		Service fee	LOT 2	MOROGORO
4	Designing and printing of promotional material	Months	12			LOT 2	MOROGORO
1	Consultancy service	Months	12		Facilitate orientation workshops to introduce youth to different waste business opportunities	LOT 5	ZANZIBAR
2	Consultancy service	Months	12		Conduct practical demonstrations and on-site training for youth in different waste value chain	LOT 5	ZANZIBAR
3	Consultancy service	Months	12		Conduct training on leadership skills for youth in the waste sector	LOT 5	ZANZIBAR
4	Consultancy service	Months	12		Train local Service providers on the waste business sector and different value chains	LOT 5	ZANZIBAR
5	Consultancy service	Months	12		Update and tailor training content focusing on identified value chain, and conduct mentorship sessions for youth	LOT 5	ZANZIBAR
6	Consultancy service	Months	12		Conduct business planning sessions, Facilitation of Linkages with Financial Institutions and digital saving platforms	LOT 5	ZANZIBAR
7	Consultancy service	Months	12		Conduct R&D on different value chains based on the availability of raw materials (organic fertilizer, handicraft, compost, hard paper, recycling)	LOT 5	ZANZIBAR
1	Consultant	Persons/Company	1		Boreholes drilling	LOT 3	SINGIDA
2	Consultant	Persons/Company	1		Analysis of biomass accumulation on food forests	LOT 3	SINGIDA
3	Consultant	Persons/Company	1		Leadership training	LOT 3	SINGIDA
4	Consultant	Persons/Company	1		Refresher training on agroecological practices	LOT 3	SINGIDA
5	Consultant	Persons/Company	1		Household Dietary Diversity Score	LOT 3	SINGIDA
6	Consultant	Person	1		Moderator during Multistakeholder Dialogue	LOT 3	SINGIDA
7	Consultant	Person	1		Alternative Charcoal Manufacturing	LOT 3	SINGIDA
8	Consultant	Person	1		Green business eg, Food forest and Organic input	LOT 3	SINGIDA
9	Consultant	Person	1		Beekeeping trainer	LOT 3	SINGIDA
10	Consultant	Person	1		Regen. Agri	LOT 3	SINGIDA
11	Consultant	Person	1		Enumerator for social survey	LOT 3	SINGIDA
12	Consultant	Person	1		Photographer	LOT 3	SINGIDA
13	Consultant	Person	3			LOT 3	SINGIDA
14	Consultancy Service-Project Final Evaluation	Event	1		Consultancy Fee + Travel costs	LOT 3	SINGIDA
15	Consultant	Person	1		Project evaluation workshop	LOT 3	SINGIDA
16	Consultant	Person	1		Video documentary & Photography/Public relations	LOT 3	SINGIDA
17	Consultant	Person	1		Endline evaluation	LOT 3	SINGIDA
18	Consultancy	Person/Institution	1		Master Plan review	LOT 3	SINGIDA
19	Consultancy	Institution	1		O&OD refresher training to Councillors	LOT 3	SINGIDA
20	Consultancy	Person/Institution	1		Digital App	LOT 3	SINGIDA
21	Consultant	Person	1		Business incubation program	LOT 3	SINGIDA
22	Consultant	Person	1		Business formalization training and support	LOT 3	SINGIDA
23	Consultant	Person	1		Technical support on food processing and hub operation	LOT 3	SINGIDA

24	Consultant	Person	1	Business development training	Bachelor's degree in Business Administration, Agribusiness, or a related field, with at least 3 years of experience working with rural communities in the business sector, including mentorship, coaching, and training programs.	LOT 3	SINGIDA
25	Consultant	Person	1	Branding, labeling and packaging training	At least 5 years of experience in business formalization and business sectors, including branding, labeling, and packaging.	LOT 3	SINGIDA
26	Consultant	Person	1	Good Agricultural Practices training	Bachelor's degree in Agriculture or a related field, or at least 3 years of experience in agricultural technologies business.	LOT 3	SINGIDA
27	Consultant	Person	1	Documentation of best practices	Competent in documenting best practices, publishing, photography, and media production.	LOT 3	SINGIDA
28	Consultant	Person	1	Business networking and market linkage	Bachelor's degree in Business Administration, Agribusiness, Finance, or a related field, with at least 3 years of experience working with rural communities in the business sector, including mentorship, coaching, training programs, access to finance initiatives, market linkages, stakeholder engagement, and application of the market systems.	LOT 3	SINGIDA
29	Consultant	Person	1	Camera man	Strong experience in activity photography, high-quality photo capturing, media coverage, and storytelling through images.	LOT 3	SINGIDA
1	Consultancy on services (food systems, food safety and hygiene, nutrition, monitoring and evaluation, communication, food processing and business skills)	Persons/Companies	TBD	1. Food Systems and nutrition (Capacity building, market studies, food value chain, etc)	1. Minimum 5 years proven experience in the target field (Food Systems, Nutrition, M&E, Food safety and hygiene, food processing and business skills or Communication)	LOT 4	MBEYA
2	Consultancy- Mini research on the cost of a healthy plate in Mbeya			2. Monitoring & Evaluation (M&E)- (Design and implement mid term and endline evaluation)	2. Demonstrated experience working with INGOs, NGOs, UN agencies, or government institutions	LOT 4	MBEYA
3	Consultancy			3. Communication (Communication strategies and visibility plans, produce media content (photography, short videos, graphic design), support documentation, reporting, and donor communication)	3. Strong understanding of humanitarian and development contexts	LOT 4	MBEYA
4	Consultancy			4. Food safety and hygiene (Design and train on food safety and hygiene)	4. Relevant academic qualifications (Master, PHD, etc)	LOT 4	MBEYA
5	Consultancy			5. Food processing and business skills (Design and train on food processing and business skills to youth and women)	5. Proficiency in qualitative and quantitative methods (for M&E/Nutrition)	LOT 4	MBEYA

PROCUREMENT REQUISITION FORM (PRF) for: Goods ___ Services ___ Works ___

PRF title: AGRICULTURE INPUTS

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit		Name the place the delivery/service to be provided		
1	Ground nuts	kg	1400	certified seeds	Manyoni, Maswa, Bariadi and Meatu	LOT 3	SINGIDA
2	yellow gram	kg	2000			LOT 3	SINGIDA
3	green gram	kg	300			LOT 3	SINGIDA
4	pigeon pea	kg	200			LOT 3	SINGIDA
5	sesame	kg	200			LOT 3	SINGIDA
6	sunflower	kg	100			LOT 3	SINGIDA
7	manure	kg	1000			N/A	LOT 3
8	Food forest seeds	KG	50	Different types of seed to support Tree Nurseries, at least 10Kg per species, including Lucina, Acacia, Grilicidia, Senna siamea,	Manyoni, Maswa, Bariadi and Meatu	LOT 3	SINGIDA SINGIDA
1	Seeds/Seedlings (vegetable seed varieties, etc) 25 gm	Pc	500	RABBIT URINE	Mbeya	LOT 4	MBEYA
2	Farm Tools (forks, water canes, hoes etc)	Pc	266			LOT 4	MBEYA
3	Organic manure	SACKS	520			LOT 4	MBEYA
4	Organic Pesticides	LTS	650			LOT 4	MBEYA
1	Hermetic storage bags/100 kg bags	Pc	5000	The bidder shall be able to distribute multiple brands of hermetic storage bags, ensuring product variety, availability, and continuity of supply.	Rukwa	LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods _____ Services _____ Works _____

PRF title: Cookin stoves

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit				
1	Oven		5	Energy Source: Charcoal only, Capacity: Can bake up to 50 large loaves of bread per batch. Material: Aluminium. Country of Manufacture: Tanzania.	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
2	Mack stove gas		5	Material: Stainless steel. Cooking Capacity: Suitable for preparing up to 70 kg of food. Boiling Capacity: Accommodates up to 200 litres. Energy Source: Gas.	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
3	Mack stove gas firewood		5	Material: Stainless steel. Cooking Capacity: Suitable for preparing up to 70 kg of food. Boiling Capacity: Accommodates up to 200 litres.	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
4	Mega charcoal stove		5	Material: Stainless steel. Energy Source: Gas. Configuration: Double unit with two saucepans and two fitted lids. Cooking Pot Capacities: Side A: 30 kg / 50 litres and Side B: 15 kg / 30 litres	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
5	Mega stove gas		5	Material: Stainless steel. Energy Source: GAS. Material: Galvanized metal. Configuration: Double unit with two saucepans and two fitted lids. Cooking Pot Capacities: Side A: 3 kg / 6 litres and Side B: 1.5 kg / 2.5 litres	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
1	Mack Firewood stoves (200 litres and above)	Lts		Material: Stainless steel. Cooking Capacity: Suitable for preparing up to 70 kg of food. Boiling Capacity: Accommodates up to 200 litres.	Mbeya	LOT 4	MBEYA
2	mack Gas stoves (200 litres and above)	Lts		Material: Stainless steel. Energy Source: GAS. Material: Galvanized metal. Configuration: Double unit with two saucepans and two fitted lids. Cooking Pot Capacities: Side A: 3 kg / 6 litres and Side B: 1.5 kg / 2.5 litres	Mbeya	LOT 4	MBEYA

PROCUREMENT REQUISITION FORM (PRF) for: Goods___ Services___ Works___

PRF title: Constrution Materials 2026

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	Eligibility criteria;	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit		Name the place the delivery/service to be provided			
1	General Construction Materials (Cement, sand, aggregates, ballast, bricks / blocks, timber, roofing sheets, nails, etc)	TBD	TBD	Materials must comply with national/international standards	Singida	Business licence,tax clearance,EPD receipt	LOT 3	SINGIDA
2	Plumbing Materials (Pipes, tanks, taps, water tanks, etc)	TBD	TBD	Materials must comply with national/international standards	Singida	Business licence,tax clearance,EPD receipt	LOT 3	SINGIDA
3	Electrical Materials (Cables, switches, conduits etc)	TBD	TBD	Materials must comply with national/international standards	Singida	Business licence,tax clearance,EPD receipt	LOT 3	SINGIDA
4	Finishing Materials (Paints, tiles, etc)	TBD	TBD	Materials must comply with national/international standards	Singida	Business licence,tax clearance,EPD receipt	LOT 3	SINGIDA
1	General Construction Materials (Cement, sand, aggregates, ballast, bricks / blocks, timber, roofing sheets, nails, etc)	TBD	TBD	Materials must comply with national/international standards	MBEYA	Business licence,tax clearance,EPD receipt	LOT 4	MBEYA
2	Plumbing Materials (Pipes, tanks, taps, water tanks, etc)	TBD	TBD	Materials must comply with national/international standards	MBEYA	Business licence,tax clearance,EPD receipt	LOT 4	MBEYA
3	Electrical Materials (Cables, switches, conduits etc)	TBD	TBD	Materials must comply with national/international standards	MBEYA	Business licence,tax clearance,EPD receipt	LOT 4	MBEYA
4	Finishing Materials (Paints, tiles, etc)	TBD	TBD	Materials must comply with national/international standards	MBEYA	Business licence,tax clearance,EPD receipt	LOT 4	MBEYA

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: Machines/Equipment 2026

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit				
1	Beesuits	PC	30	Round veil design. Fine mesh for visibility and ventilation. Detachable and washable	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
2	Digital honey refractometer	PC	10	Battery operated. Digital display. Moisture measurement range suitable for honey testing. Automatic temperature compensation (ATC)	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
3	Digital and automatic honey filling machine	PC	10	Digital control panel. Adjustable filling volume. Food grade stainless steel construction. Suitable for different bottle sizes	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
4	Honey settling tank	PC	10	Food-grade stainless steel. Equipped with honey gate valve. Airtight lid. Appropriate capacity for commercial processing	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
5	Honey warming and mixing tank	PC	10	Stainless steel body. Temperature control system. Mixing mechanism installed. Suitable for controlled honey liquefaction	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
6	Manual honey extractor	PC	10	Stainless steel drum. Hand-crank operated. Multi-frame capacity. Stable stand with honey outlet valve	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
7	Honey presser	PC	10	Stainless steel construction. Manual pressing system. Suitable for comb honey processing. Easy to clean and maintain	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
8	Poultry cages	PC	10	Modern poultry cages	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
9	Drip irrigation system	PC	10	Complete drip irrigation system for horticultural production	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
10	Shadenets installation	PC	10	Shade net material. UV-stabilized polyethylene. Shade percentage: 50%-75% (depending on crop requirement)	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
11	Pavilion and decoration	PC	10	Suitable for event or exhibition space (customizable dimensions)	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
12	Honey extractor Material	PC	10	Stainless steel Power:Single phase	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
13	Peanut Butter Material	PC	5	Stainless steel.Capacity 25-30kg/hr. Power :Motor 4hp/5hp Single phase	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
14	Spice miller	PC	2	Capacity more than 300kg/hr. Material:Stainless steel.Power : Monitor 15hp/7.5hp Three phase	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
15	Heavy duty Blender	PC	2	Heavy duty Blender	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
16	Juice blender	PC	2	Juice blender	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
17	Solar drier	PC	5	D shaped type (8'4)	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
18	Heat gun	PC	2	Heat gun	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
19	Sealing machine	PC	2	Sealing machine	Bariadi Tc, Bariadi Dc, Manyoni, Meatu, Maswa, Iramba, Ikungi.	LOT 3	SINGIDA
20	Food forest Equipments	PC	20	One set of Tree Nursery/Food forest Equipment encompasses: Wheelbarrows, Rake, Spade, pruning shear, water Tanks, Polythene tubes	Manyoni, Maswa, Bariadi and Meatu	LOT 3	SINGIDA
21	Motorized machine for sustainable charcoal	pax	3		Manyoni DC,Bariada DC, Iramba DC, Meatu DC, SINGIDA MC	LOT 3	SINGIDA
22	Groundnuts sheller machines		2			LOT 3	SINGIDA
23	Water tank		5	2000 LTS - Strengthening of FF learning centres		LOT 3	SINGIDA

PROCUREMENT REQUISITION FORM (PRF) for: Goods ___ Services ___ Works ___

PRF title: Car hire 2026

#	Goods or service description	Measure		QTY	Additional Information	The Place of delivery		Eligibility criteria:	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit			Name of the place the delivery/service to be provided				
1	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	SINGIDA		Business licence,tax clearance, EFD receipt	LOT 3	SINGIDA
1	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	MBEYA		Business licence,tax clearance, EFD receipt	LOT 4	MBEYA
1	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	UNGUJA		Business licence,tax clearance, EFD receipt	LOT 5	ZANZIBAR
2	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	PEMBA		Business licence,tax clearance, EFD receipt	LOT 5	ZANZIBAR
1	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	KATAVI/IMPANDA		Business licence,tax clearance, EFD receipt	LOT 6	KATAVI & RUKWA
2	TRANSPORT (CAR HIRE)	DAY			Transportation service when required (Medium sized, coasters,mini buses- vehicles with the ability to travel in rough roads.	RUKWA/SUMBAWANGA		Business licence,tax clearance, EFD receipt	LOT 6	KATAVI & RUKWA

PROCUREMENT REQUISITION FORM (PRF) for: Goods ___ Services ___ Works ___

PRF title: Decoration 2026

#	Goods or service description	Measure	QTY	Additional Information	The Place of delivery	Eligibility criteria;	ITB LOT NUMBER	FIELD NAME
		Unit of measure	unit		Name the place the delivery/service to be provided			
1	Decoration service- Designing, planning, set up and installation, equipments/furnitures-Tents, chairs, table cloths etc.	TBD	TBD	Indoor and outdoor events,	MBEYA	Business licence,tax clearance,EFD receipt	LOT 4	MBEYA
1	Decoration service- Designing, planning, set up and installation, equipments/furnitures-Tents, chairs, table cloths etc.	TBD	TBD	Indoor and outdoor events,	KATAVI/IMPANDA	2-3 years' experience providing decoration services for events, corporate functions, conferences, or NGO activities 2. Proof of financial capacity to deliver services 3. Skilled decorators, designers, and technicians with proven experience. 4. Ability to incorporate organizational branding guidelines (logo integration, colour themes). 5. Accept organizational payment terms 6. Business licence,tax clearance,EFD receipt	LOT 6	KATAVI
2	Decoration service- Designing, planning, set up and installation, equipments/furnitures-Tents, chairs, table cloths etc.	TBD	TBD	Indoor and outdoor events,	RUKWA/SUMBAWANGA	2-3 years' experience providing decoration services for events, corporate functions, conferences, or NGO activities 2. Proof of financial capacity to deliver services 3. Skilled decorators, designers, and technicians with proven experience. 4. Ability to incorporate organizational branding guidelines (logo integration, colour themes). 5. Accept organizational payment terms 6. Business licence,tax clearance,EFD receipt	LOT 6	KATAVI

PROCUREMENT REQUISITION FORM (PRF) for: Goods Services Works

PRF title: Others 2026

#	Goods or service description	Measure <i>Unit of measure</i>	QTY <i>unit</i>	Additional Information	The Place of delivery <i>Name the place the delivery/service to be provided</i>	Eligibility criteria,	ITB LOT NUMBER	FIELD NAME
1	Shednets + Installation		5	General Flowers/Potted Plants: 50%-60% sensitive/Shade-Loving Flowers (Orchids, Ferns): 70%-80%. 100% Virgin HDPE (High-Density Polyethylene) with UV stabilization. Weave Type: Monofilament	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
2	Dust beans		100	Material: UV-stabilized Virgin Polyethylene (HDPE) for outdoor, stainless steel for indoor/commercial. Capacity range: 100L-240L (street/commercial)	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
3	Flowers		400	Commercial flowers and decorative plants: ornamental shrub species, hibiscus, gladiolus, bougainvillea, and various orchids.	Singida MC		LOT 3	SINGIDA
4	Barbed wire		100	Diameter: 2.5 mm – 3.0 mm (10–12 Gauge) for standard, or 1.8 mm–2.5 mm for high-tensile variants. Length 600m per roll Barb standing and points: 2-point or 4-point barbs, typically spaced 7.5 cm to 12.5 cm (3–5 inches) apart	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
5	Mirunda (Fencing poles)		200	Length: 12-14ft Diameter: 4-6 cm	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
6	Fencing nails		20kg	This will be used for fencing open public gardens Specs: 2.5 inches	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
7	Tree seeds		100kg	Fruit tree seeds, Fencing trees, Timber tree, Ornamental trees (Palm trees, shade trees)	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
8	Stage		4	Specs: 4m x 3m (13' x 10'), 40-60 cm high. To be hired per event.	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
9	PA		16	Stainless steel drum. Hand-crank operated. Multi-frame capacity. Stable stand with honey outlet valve	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
10	Sound		4	Total Outputs: 8,000W to 25,000W total power System Type: Active speakers with built-in amplification or professional-grade power amplifiers Power Management: Multiple high-capacity circuits or a small generator to handle peak demands	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
11	Goats		8	Large goats (Awards for competitions)	Singida MC		LOT 3	SINGIDA
12	Water tanks (500ltr)		4	Complete drip irrigation system for horticultural production	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
13	Prize (cup)		10	Specs: Cup prize for local football tournament	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
14	Drip system installation		10	Head Assembly: A 20-30 PSI pressure regulator, backflow preventer, and a 150-200 mesh screen or disk filter. Mainline Tubing: 1/2 inch or 16mm Polyethylene (PE) tubing (0.600" ID x 0.700" OD is standard).	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
15	Drip system installation		10	Stainless steel Power Single phase	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
16	Football		10	Footballs for Football competitions	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
17	Jersey		100	Fabric: Primarily 100% polyester or polyester mesh, which is lightweight, moisture-wicking, and breathable.	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
18	Furniture		80	Chairs, tables, Notice board, Suggestion box.	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
19	Wheelbarrow		10	High-quality wheelbarrow typically features a 1.0mm thick steel or heavy-duty poly tray with a 75-85 liter capacity, capable of supporting 200-250 kg loads	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
20	Musicians		10	BCNANZA	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
21	Benches (Public gardens)		10	Outdoor concrete benches for public gardens	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
22	Water pipes		50	For garden purposes	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
23	Cement		10	For fencing	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
24	Water connection		2	Public gardens	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
25	Airing of radio programs		48	Standard radio: Sensitize the community about waste management, tree planting, land rights	Singida MC	Business licence,tax clearance,EFD receipt	LOT 3	SINGIDA
1	Dust beans /Garbage collection Bins		100	Material: UV-stabilized Virgin Polyethylene (HDPE) Capacity range: 100L-500L (street/commercial)	UNGUJJA	Business licence,tax clearance,EFD receipt	LOT 5	ZANZIBAR
2	Dust beans /Garbage collection Bins		100	Material: UV-stabilized Virgin Polyethylene (HDPE) Capacity range: 100L-500L (street/commercial)	PEMBA	Business licence,tax clearance,EFD receipt	LOT 5	ZANZIBAR